BSB50615
Diploma of Human Resources Management

This course equips students to work in a variety of roles within the human resources sector to ensure that human resources functions are effectively conducted within an organisation.

Entry Requirements

- Australian Year 12 or equivalent; OR
- a Certificate IV; OR
- demonstrated skills acquired through work experience; OR
- employed in relevant position with opportunity to acquire skills ; OR
  - demonstrate through an Admissions Interview (either in person, phone or course application questionnaire), that they have the skills and capability to succeed in the course

Course Duration: 14 months (minimum of 12 months, maximum of 24 months)

Course delivery: Blended Distance or Blended Online, including structured self-paced learning, provision of course materials and textbook, induction and tutorial videos and email and phone support.

Recommended course structure

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Core/Elective</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBHRM506</td>
<td>Manage recruitment, selection and induction processes</td>
<td>Core</td>
</tr>
<tr>
<td>BSBHRM501</td>
<td>Manage human resource services</td>
<td>Core</td>
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<tr>
<td>BSBRSK501</td>
<td>Manage Risk</td>
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<tr>
<td>BSBWHS401</td>
<td>Implement and monitor WHS policies, procedures and programs to meet legislative requirements</td>
<td>Core</td>
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<tr>
<td>BSBHRM513</td>
<td>Manage workforce planning</td>
<td>Core</td>
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<tr>
<td>BSBWRK510</td>
<td>Manage employee relations</td>
<td>Core</td>
</tr>
<tr>
<td>BSBHRM510</td>
<td>Manage mediation processes</td>
<td>Elective</td>
</tr>
<tr>
<td>BSBHRM512</td>
<td>Develop and manage performance management processes</td>
<td>Core</td>
</tr>
<tr>
<td>BSBHRM505</td>
<td>Manage remuneration and employee benefits</td>
<td>Elective</td>
</tr>
</tbody>
</table>

VET FEE-HELP: This course is VET FEE-HELP approved, an Australian Government loan scheme that assists eligible students to pay their tuition fees. Eligible students can study now and pay later once they reach a defined income level. For further information go to www.agt.edu.au

Job Roles

Possible job roles in this qualification are;
- Human resources assistant
- Human resources coordinator
- Human resources administrator
- Human resources officer

VET FEE-HELP Eligibility

- Australian Citizen, or
- A permanent humanitarian visa holder who will be in resident for the duration of study
- Have read the VET FEE-HELP information booklet

Call Access Group Training today

Phone: 1300 784 408
Fax: 02 6884 4478
Email: admin@agt.edu.au
RTO Code: 90867

www.agt.edu.au

Ask about VET FEE-HELP